



Morwenstow Parish Council

Telephone: 07775 726 907

Email: clerk@morwenstowparishcouncil.co.uk

Website: www.morwenstowparishcouncil.co.uk

Draft Minutes of the Monthly Parish Council Meeting; held at 7:30pm on Wednesday 18th September 2024 at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, K Boundy, N Steer, K Jones, C Myers, R Savage, G Worden & J Payne and the Clerk – S Rosser.
2.	Apologies for absence were received and accepted from: C. Cllr. S Tilbey.
3.	Public Participation: No members of the Public were present.
4.	Disclosures: None were received.
5.	Dispensations: None were required.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 17 th July 2024 were approved and signed by the Chairman.
7.	Matters arising from the minutes and updates – for information only. The emergency plan is now published online, a copy is also held in the Committee Room along with the office. All other matters are covered within the agenda.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. As Cornwall Councillor Shorne Tilbey was not at the meeting; the Clerk gave an overview of the recently held North Cornwall Community Area Partnership meeting. The main focus of the meeting was provision for our young people in the County. This included the challenges faced by young people who have suffered adverse childhood experiences. There are support channels for these people and support is out there. Cornwall Council are one of few councils leading the way with this. Links will be added to the Parish website once they have been received. We also have a chance to host a Youth Council event in June 2025 in our new facilities. The Chairman added that a lot of work has been carried out already by Dean Taylor and this needs to be lobbied with the CAP to join up the dots.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> a) Parish maintenance & hedges the main roads have now been trimmed by CC; noticeboards; PSJ in receipt of the list. Cllr. Boundy reported that the windows are now difficult to operate on some. Cllr. Steer agreed to look at them and see what could be done. Cork backing will be re-visited on the October agenda as part of the noticeboard overhaul. b) PROW report from Cllr. Boundy: David's Lane had been reported to Chris Monks. A bucket had been found to be blocking the flow, along with a substantial amount of gravel that had washed down. The workman checking this was seen on site, but was unable to check properly due to not having the correct equipment on board. Cllr. Boundy has since addressed this. The issue at Shears could be prevented from further damage. Cllr. Boundy has worked with the Landowner to address this. The bridge has been marked as dangerous and needing replacement – however no attention was paid to the two styles that are also there in a bad state of repair. Highways road closure signs have also been removed. Motorbikes are continuing to use the Hackmarsh to Gooseham road. While the efforts of CC are appreciated – they aren't doing the job as required. Clerk to report. c) To note completed tree log; the tree log was checked and signed by the Clerk, no new issues. State of play for remedials from report: <i>PSJ Garden Services will do the work, Bruce Macfarlane has also announced his retirement. The Clerk has checked with Zurich; as long as appropriate risk assessments are continued during the period of time up to the remedial works take place – the Council are covered. Risk assessments will be maintained in any case.</i> d) To note completed playpark log; checked & signed by the Clerk – no new issues. Cllr. Savage costing for roof repair. To re-felt the roof and obtain new feather board – the materials cost would be £82.75. Cllr. Phipps agreed to ask Mr Phipps if he would be happy to carry out the repair. e) To note completed overall grounds log; checked & signed by the Clerk – no issues. f) To note completed outdoor fitness equipment log; <i>Cllr Payne has had difficulty in replacing the damper on the air glider. The Clerk has spoken to Fresh Air Fitness, the warranty is</i>

	<p><i>as follows: Structural – 25 years, Paint – 5 years & Bearings/ Moving Parts – 2 years. Clerk to request a visit from them following the meeting.</i></p> <p>g) Invasive species survey request; <i>results to be returned now, although none have been forthcoming.</i></p> <p>h) 'Hawker Country' sign; <i>it is understood that some changes have been made to the design. The Council resolved for the following persons to agree being Jonathan Hobbs/Julie Phipps/Sheridon Rosser with Alan Rowland.</i></p> <p>i) Expression of interest for Parish Maintenance to be advertised. A notice will be placed in the Hamlets and on the website.</p> <ul style="list-style-type: none"> • SWCP & PROW/ Playing Field Maintenance/Aunt Amy's Garden/Public Toilets/Duckpool Toilets.
10.	<p>Health & Well Being Project Update:</p> <ul style="list-style-type: none"> • The conditions of planning have now been discharged. • We have received an upfront payment from Cornwall Council to facilitate this. The contractors have both had their first instalment and the VAT claim has been submitted to HMRC. • Work is due to commence week of 23rd September (next week). • A video of the project is being produced, following selection of our project by CC for one of the ten case studies. • Signatures were obtained from those not present at the last meeting for non-conflict of interest for each contractor. • A waste contract will be required. Three parties are in agreement to contribute, The Hall Committee, the Football Club and the Parish Council. It was agreed that the Parish Council should be the account holder, as the VAT will be reclaimable. The Chairman is to speak to the other parties.
11.	<p>Feedback on meetings: Cllr. Steer gave feedback on the recently completed decarbonisation strategy that he and Cllr. Payne responded to. 1 in 7 homes cannot be heated efficiently. Cornwall Council want the vast majority of homes to have moved away from fossil fuels by 2050. Heat pumps seem to be the main plan for this going forward. CC are trying to upgrade their property stock; this is at a cost though of between £3,000 - £100,000 per property. Decarbonisation is required but the fabric of some homes will not allow this without further upgrades. Solar panels were at the bottom of the list of improvements being considered. It was felt that ground source is above air source by the Council in terms of efficiency but it requires the infrastructure to be thought of first. The response submitted strongly requested that people are not put in a worse position financially than they may be in already by 'improvements' as a result of poor decision making. The Cllrs. were thanked by the Chairman.</p>
12.	<p>Football Club lease update: Following discussions between the Chairman and the Chairman of the Football Club, things will remain as they are. The cost involved in formalising things was deemed to far outweigh the benefit at this moment in time. No further action required.</p>
13.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar.</p> <ul style="list-style-type: none"> • AN INTRODUCTION TO PLANNING – online training session hosted by CALC on Tuesday 15 October 2024 <u>OR</u> Wednesday 6 November 2024 at 6.30pm to 8.30pm £30 per delegate. • HERITAGE, LOCAL PLANS AND CLASS Q PERMITTED DEVELOPMENT - online training session hosted by CALC on Tuesday 22 October <u>OR</u> Wednesday 20 November 2024 at 6.30pm-8pm £30 per delegate. <p>The second course will be taken up by Cllr. Hobbs on 22nd Oct and by Cllr. Phipps and the Clerk on 20th November.</p> <p><i>A safeguarding training course had also been offered by the Hall Committee. The existing date offered clashes with the next monthly meeting. The Hall Secretary suggested that there was opportunity to change the date to include the Council.</i></p>
14.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: CAP meeting details/previous minutes & agendas; Town & Parish Council Newsletter x2; Planning Officer Correspondence; Cormac Countryside Services; Monumental Improvement Team & Streetworks CIOs Good Growth fund newsletter * Cornwall ALC: Training opportunities; news round up; legal update * NALC – Events; Newsletters; CEO Bulletin; job listings * Council Audits – notice of conclusion of audit & invoice * Various Emails re Health & Wellbeing Project * Cyber Security * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, Clean Cornwall, NHS Cornwall & IoS. * NatWest Change of address confirmation

* Visit Bude support request – body boards and disposable barbeques – **not felt to be something for the Council to involve themselves in**
 * Seven Concerned citizens invite
 * Holsworthy Rural Transport 25th Anniversary invite – Wednesday 18th Sept 9am – 12noon – **Clerk to request update on usage within the Parish**
 * Citron Hygiene
 * Rural Housing – Cornwall Community Land Trust. *Cllr. Jones asked whether this would have any mileage going forward. Discussions were had earlier in the year but muted. It was agreed that the market has changed now and is very different to what was 21-24 months prior. **No further action at this point.***

Received since agenda publication:

- Compliments of the public toilets
- TEEC invoice for website hosting for next year £194.39 – **Further details to be obtained for the October meeting of other providers.**
- Safeguarding training invite – detailed above.
- Planning enforcement
- Housing assistance policy consultation - **reminder to all to register on the housing register as children turn 18.**
- Zurich: details for new assets to the community for insurance
- Notification of graffiti to Hawkers hut sign
 - Correspondence from above; to take forward to the next meeting in October for discussion: **Website provider/ housing register and Holsworthy Rural Transport.**

15. Finances:

- To confirm accounts spreadsheet with bank statements and agree payments due.
 The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Savage & Payne checked and signed the bank statements.
 Invoices paid were as follows:
August: Aquiss – Broadband: £32.00; Michael Vanstone Plant Hire – 1st payment for MUGA: £48,300.00 & Angel Garden Services Ltd – 1st payment Pump track: £23,571.00.
September: Aquiss – Broadband: £32.00; Parish Magazine Printing – Hamlets: £54.03; Chadds – Toilet rolls & Paper towels: £109.45; Kevin Sluggett – Hedge trimming: £1,263.60; PSJ Garden Services – PROW/SWCP: £3,195.90; Richard Francis Plumbing – emergency repair: £190.27; S. Rosser – Quarterly Clerk Salary: £1,855.23; BDO LLP – External Audit: £252.00.

<p>Bank reconciliation at 31st July 2024</p> <p>Balance as at 30/06/2024 - £20,405.99</p> <p>Plus income MCC rent - £ 1.00</p> <p>Less expenditure - £ 666.08</p> <p>Balance as at 31/07/2024 - £19,740.91</p> <p>Bank statement as at 31/07/2024 - £19,740.91</p> <p>Less outstanding payments - £ 466.06</p> <p>Business reserve balance as at 30/06/2024 - £ 10,260.09</p> <p style="text-align: right;"><i>Total funds held as at 31/07/2024 - £ 29,535.94</i></p>		<p>Bank reconciliation at 30th August 2024</p> <p>Balance as at 31/07/2024 - £ 19,740.91</p> <p>Plus income CC Funding - £105,000.00</p> <p>Less expenditure - £ 147.00</p> <p>Balance as at 30/08/2024 - £124,593.91</p> <p>Bank statement as at 30/08/2024 - £124,593.91</p> <p>Less outstanding payments - £ 72,222.06</p> <p>Business reserve balance as at 30/06/2024 - £ 10,260.09</p> <p style="text-align: right;"><i>Total funds held as at 30/08/2024 - £ 62,631.94</i></p>	
--	--	---	--

The budget was reviewed by all present.

 - Notice of conclusion of external audit had been received by the Clerk. The notice will be posted online and in the noticeboard.

16. Planning:
Planning Partnership: Update from Cllr. Worden – *the hot topic at the moment is notification of neighbours and the changes that have been made. Only adjoining landowners receive notification now – everything else is online. There is a Growth & Investment Project coming up – more information will hopefully be available for the next meeting. There are changes being made also to the 21-day consultation. No more information is forth coming as yet.*

Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

	<p>P1 – PA24/04836 Change of use to retirement livery, equestrian use, proposed field shelter, rural/equestrian worker's dwelling, formation of new parking area and associated works Land North West Of Valley View Morwenstow Bude Cornwall MPC Comments: The Parish Council would like to support any small business going forward. In this instance the applicant has previously created a successful equestrian site at South Woolley Stables, from a green field site. However; in consideration of the fact that a similar application had been refused on land adjacent to this site, the Parish Council feels unable to lend its support presently.</p> <p>If in the future; more information was provided of the viability and living accommodation sustainability - the Parish Council would happily reconsider the application. Thank you. <i>(NOTE: The Parish Council are not requesting further information for this application).</i></p> <p>P2 - No further planning applications were discussed.</p> <p><i>Discussion took place regarding a potential breach of planning at Chapel Levels. The Clerk is to report this via the online system for appropriate investigation.</i></p> <p>For information only:</p> <ul style="list-style-type: none"> • Awaiting decision: None. • Cornwall Council Decision Approved/Withdrawn/Refused: PA24/02072 Phased residential development for 4 dwellings Land West of Woodridge Woolley Morwenstow Bude Cornwall EX23 9PW – APPROVED WITH CONDITIONS PA24/04635 Construction of an equestrian building Land At High Meadows Land At High Meadows Gooseham Bude EX23 9PH – APPROVED WITH CONDITIONS. PA23/06926 Two Storey Side Extension with Solar Panels and a 2m natural stone garden wall to side and rear. Higher Cross Crosstown Morwenstow Bude Cornwall EX23 9SR – APPROVED WITH CONDITIONS. PA24/01303 The construction of a two-storey extension to replace an existing one-storey extension on the Eastern elevation of the house. 3 Morwenna Road Shop Morwenstow Bude Cornwall EX23 9SW – APPROVED WITH CONDITIONS PA24/04371 Listed Building Consent for:- Underpinning of west elevation, minor flood repair works Ford Cottage Coombe Valley Bude Cornwall EX23 9JN – APPROVED WITH CONDITIONS • Pre-Application Advice given: NONE • Appeal to Secretary of State: (DISMISSED) 23/00160/REF Construction of five detached dwellings. Land East of West Beckon Close Shop Morwenstow Cornwall
17.	Date of next monthly meeting – Wednesday 16TH October 2024 <i>unless a planning meeting is required before that.</i>

With no further business – the Chairman closed the meeting at 2130 hours.